

LINCOLN MEMORIAL  
DEBUSK COLLEGE OF



UNIVERSITY -  
OSTEOPATHIC

MEDICINE

STUDENT GOVERNMENT ASSOCIATION

FULL MEETING AGENDA

February 6, 2018

5:00 p.m.

**Voting Members:** Sadaf Fakhra, Dax Spencer, Evan Gleaves, Brittany Fisher, Austin Zearley, Constance Howard, Austin Richardson, Megan Miller, Armine Aghabekian, Matt Hardin, Skyler Hill-Norby

**Non-voting Members:** Sarah Day, Caleb Arnold, Sally Adams, Andrew Woods, Leslie Uche, Falguni Patel, Richard Kim, Gabriella Verde

**Ex-Officio Members:**

**Those Absent:** Sally Adams, Andrew Woods, Leslie Uche, Falguni Patel

**Other Representatives:** David Wheeler, Ifte Uddin

**Call to Order**

- At 5:00

2. Pledge of Allegiance

3. Review and Approval of 1.23.18 Meeting Minutes

**Motion to approve:**

**Second:** Sadaf Fakhra

**Approved:** Armine Aghabekian

4. Introductions

5. Organization Proposal:

**Richard Kim: American Institute of Ultrasound in Medicine. May24th, 2018-May 27, 2018 [8-9]**

- Presenting on behalf of Phillip Stephens and himself

**Proposal:** Recently started the USIG. This is the parent organization for their club. Annual convention in New York, New York. He would like to go to see how they teach and run the sessions. This is geared toward teaching the clubs how to teach US to their members. They will be going over advanced shoulder and hand and wrist. One of the goals for the national USIG board is to foster relationships between the clubs and this will help to accomplish this. Sono-Slam is where each school sends a team to compete in US.

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Fund raising is in the future. They are hoping that this will be possible before the trip so that they can put some of the funds toward the trip. They will be sending us an agenda for the conference. The things that they will be learning will be possible to teach here at their club with the technology we have here.

As of right now the club is not required to attend.

**Richard Kim:**

**Motion:** Sadaf Fakhra motions to give \$1504.50

**Second:** Matt Hardin

**Philip Stephens:**

**Motion:** Sadaf Fakhra motions to give \$1504.50

**Second:** Austin Zearly

**Luis Guevara: Latin Medical Student Association [Hard Copy at Meeting]**

**Officers:** President: Luis Guevara, VP: Jose Gomez-Garcia

**Purpose:** To promote the Latino culture in the field of medicine. To educate medical students on Latino health issues. To be a lobbying force for Latino medical students. To assist in the recruitment and retention of Latino medical students. To inspire members of the organization to achieve academic excellence. To serve as a liaison between the LMSA-DCOM, LMSA-SE and LMSA-National.

Sadaf would like them to do at least one event before the end of the year. They have suggested doing a salsa night where students can be taught to salsa and then dance afterward. Several of the members of the board will be going to the conference this spring break.

Armene would like to connect this group with other leaders from other ethnic based groups so that they can get some ideas from the clubs that are already established.

**Motion:** Majority approves

**Laine Lyles: Gastroenterology Association for Students [Separate]**

**Officers:** President: Laine Lyles, VP: Krista Nauseda, VP: Emily Friedl, Secretary: Morgan Cowan, Treasurer: Eric Klingeman

**Purpose:** The primary purpose of gas club is to support clinical research and advance education in GI disease through fundraising and raising awareness within the community. Additionally GAS Club will provide opportunities for students to learn more about the GI and Colorectal Surgery Subspecialties.

Community outreach and prepping to go into the residencies. Early interest in GI, leadership opportunities in GI and early commitment are qualities that fellowships are looking for in students. They have contacted practicing physicians in this specialty.

They are looking into doing a 5K run or a yoga in March. They are also looking to have some physicians come to speak to groups of people who are at high risk at events. They are very interested in educating the public and increasing awareness in the specialty. They would like to also expose the students to plans for going through the match process and how to prepare themselves as a better candidate.

Laine has checked for interest by posting a link of face book. She received 30 signatures from students who are interested in the club and she has received more interest from people individually, thus giving support to the longevity of the club. She also feels that GI

would not get enough attention if it were as sub group of internal medicine. However, she feels that the two groups could partner on several events.

Laine also claims that she has spoken with the American College of GI who says that they are able to expose our students to research information. This is not a parent organization, but they are willing to help the club. University of South Alabama is a DO friendly organization that Laine has contacted about information on the club.

**Motion:** Majority approves

## 6. SGA Officer Reports

### 1. Sarah Day

#### 1. DO day of Wellness

1. Promotes Osteopathic medical student wellbeing and health
2. Feb 16<sup>th</sup>
3. Getting T-shirts to be given out to first and second year students
4. Sleep hygiene kits will be available
5. Yoga
6. Speaker: Talking about trials and tribulations, suicide, navigating imposter syndrome
7. Save 400 pins
8. Polaroid picture
9. Sharing individual wellness routine
10. Writing letters to the faculty, thanking them for their contribution to our education.
  1. SGA will be writing the letters and having the class sign them
11. PA student is a reflexologist and used to be a massage therapist that is willing to provide her service to the DO students. Her colleague will be willing to help as well.
  1. She would be available the whole day.

#### 2. March Mixer with PAs

1. They are thinking about doing a St. Patrick's day event with us.
  1. Maybe pairing this with St. Baldricks day as a evening event

#### 3. Dean's Hour

1. Megan will send a reminder on Facebook about Deans Hour. White Coats are required for the 1-3pm time but not the 12-1pm time.
2. There will be an optional meeting from 12-1 with Dean Kessler in room 305.

### 2. Sadaf Fakhra

#### 1. Elections

1. There will be an election for 2020 and Brittany will be in charge of this to eliminate any conflict of interest.
2. Sadaf will be in charge of the 2021 elections

#### 2. Round Table

1. Deans Hour was discussed and this will be addressed during the upcoming Dean's hour

### **3. COCA Meeting**

1. Dr. Leo would like SGA to be present Feb 22<sup>nd</sup> at 10 am or according to the invite to meet with COCA.
  1. Dr. Thomas Moorman
2. Room 324 DCOM
3. This is to discuss the 5 year renewal for DCOM

### **4. Club By-Laws**

1. She believes that it is important for clubs to have 1<sup>st</sup> year and even master's liaisons. This is something that she is working with Caleb about for the future.
2. She would like to add in names of 2 liaisons in new club packets so that it encourages the clubs to have liaisons.

### **3. Dax Spencer**

#### **1. Student of the Month**

1. 2020 – Tommy Pennington
2. 2021 – Natthew Arunthamakun

### **4. Brittany Fisher**

### **5. Evan Gleaves**

#### **1. Clubs**

1. SGA will be giving clubs a certain amount of money a semester (\$500) for staying active. This can also help the newer clubs to get started. If you are not active, the clubs will not get that money in their account at the end of the year.

### **6. Armine Aghabekian**

#### **1. SNMA**

1. Allen (President) will be bringing in a Harvard trained trauma surgeon to talk about health disparities.
2. He is coming at the cost of an airplane ticket and possibly a hotel room.
  1. This is something that SGA will vote on when the details are decided upon.

#### **2. SOM**

1. She is going to be posting 1 story out a week

#### **3. Plant Flowers**

1. At the donor garden
2. She talked to Stan Iliff who thought it was a good idea.
  1. Sadaf suggests talking to Pam Nelson about this to see if it is allowed.
  2. Sarah suggests that this needs to be kept up by someone.
  3. Caleb suggested that LMU's maintenance could maintain the garden

#### **4. Reflective Mirror**

1. Outside of MANS
2. This is not an SGA item, but it could be a petition so that the signatures could be taken to the proper avenue.

### **7. Austin Zearly**

### **8. Constance Howard**

### **9. Megan Miller**

### **10. Austin Richardson**

## **11. Matt Hardin**

### **1. Study Rooms**

1. Spoke to Dr. Leo about the study rooms.
2. The issue of who gets to study in the study rooms remains despite the rules that Dr. Leo has repeatedly emailed to the student body. The issue with the study rooms seems to be that people are not respectful of the rules that are in place and there is no way to police that. He feels that the rules are only harboring more complaints because nothing can be done to solve the problem and would like to have the regulation on the study rooms removed so that all students could have equal access to all study rooms.
3. Sarah feels that administration would stop hearing about these issues if the rooms were only accessible to the correct key cards.
  1. This was something that they did in MANS with the master's students in the past.
  2. She has also suggested that Dr. Leo send out an email explaining that if someone is behaving poorly when they are asked vacate a room that they are not supposed to be in, it is fully acceptable to take the offending student(s) to Honor's and Ethics.
4. Sarah also feels that another solution to the problem could be to have spaces that are available for both classes with priorities based on locations, but there should also have spaces where only certain classes can study. This allows both views to be seen.
5. There is also an issue for the Master's students having access to the 4<sup>th</sup> floor in MANS because there is not enough space for both classes.
6. This will be addressed again with Dr. Leo.
  1. Austin Zearly, Matt Hardin, and Sarah Day will discuss this separately

**12. Skyler Hill-Norby**

**13. Andrew Woods**

**14. Leslie Uche**

**15. Falguni Patel**

**16. Richard Kim**

**17. Gabriella Verde**

**18. Caleb Arnold**

**19. Sally Adams**

## **7. Old Business**

### **1. 3<sup>rd</sup> and 4<sup>th</sup> years**

1. Evan will change the calculator to take a 25% off of the total amount after the calculator has given a number.
2. The calculator will be put into the constitution

### **2. Charity Account**

#### **1. Solidarity Week Funding**

1. Jim would like to supply the local hospital with keepsake boxes for women who have stillborn children or preterm children. Sarah would like to make this part of DO day of wellness.
2. DCOM strong will be funding some of this. He is asking for funding. He would like SGA to donate \$2500.
  1. This would come from the separate budget from SGA (charity budget)
  2. This would be set at the beginning of the year and throughout the year, SGA decides how to use the money in the account. Once it is gone for that year, it is gone and cannot be replenished.
  3. Sadaf believes that the budget needs to be \$15,000.
    1. This amount will be discussed further with a meeting between Dr. Leo, SGA, Caleb, and Sally to negotiate for a budget that will better serve the students.
3. Premature box is \$350 each and he would like 5 boxes available.

**Motion:** Sadaf Fakhra motions to give the difference of what Jim needs to pay for the boxes after fund raising.

**Second:** Skyler Hill-Norby

### 3. Constitution

1. Constitution will be edited by Sarah, according to the comments made by the board, and then sent to SGA to vote on through email tomorrow before 12:00pm

### 4. Alesia Cloutier(OMSIII) : American Osteopathic College of Physical Medicine and Rehabilitation Annual 2018 Conference. April 11, 2018 – April 14, 2018

**[Page 6]**

- Presenting on behalf of herself

**Proposal:** She is traveling to the AOCPMR Annual 2018 Conference because she will be presenting a poster at the conference, and she is a part of the AOCPMR student leadership team as the Co-Chair of the Membership Committee. Her poster will feature a case study that describes the rare presentation of recurrent cervical cord neuropraxia in a pediatric female secondary to minor trauma.

This is not a club event, but is a national AOCPMR conference and she is an officer on the national board as Co-Chair of the Membership Committee. She has not fundraised for the event. She is obligated to attend the event as she is the first author on the poster and will be presenting it during the poster competition portion of the conference. She also plans to re-apply to serve on the national board for next year.

**Alesia Cloutier:**

**Motion:** Constance motions to give Alesia \$785.00

**Second:** Armine Aghabekian

Adjourn at: 7:10pm

## DCOM STUDENT REQUEST FOR TRAVEL APPROVAL

**DATE:** April 12-15, 2018

**STUDENT NAME:** Alesia Cloutier

**EVENT:** American Osteopathic College of Physical Medicine and Rehabilitation Annual 2018 Conference

**DATES OF TRAVEL:** April 11<sup>th</sup> to April 14<sup>th</sup>

**LOCATION OF TRAVEL:** Nashville, TN

**PURPOSE OF PROPOSED TRAVEL:** I am traveling to the AOCPMR Annual 2018 Conference because I will be presenting a poster at the conference, and I am a part of the AOCPMR student leadership team as the Co-Chair of the Membership Committee. My poster will feature a case study that describes a rare presentation of recurrent cervical cord neuropraxia in a pediatric female secondary to minor trauma.

**PROJECTED COST OF PROPOSED TRAVEL:**

**Auto mileage/Cost:** Total of 554.8 Miles to and from Kingsport TN  
Projected cost of Gas: \$80

**Meals: \$180** (Breakfast \$15 + Lunch \$15 + Dinner \$30) \* 3 days = \$180

**Taxi/Ground Trans:** None. **University:** None. **Personal:** None.

**Conference fees:** \$150 for student AOCPMR member. **Airfare:** None. **Other:** None.

**Lodging:**

Loews Vanderbilt Hotel Discount Rate for Conference Attendees \$219/night

Hotel Nearby: Extended Stay America Hotel Nashville \$125/night

Total of 3 nights: (\$125 x 3): \$375

**TOTAL PROJECTED COST: \$785.00**

**Potential Reimbursements:**

**Club:**

**SGA:**

**Student Services:**

**TOTAL POTENTIAL REIMBURSEMENT:**

### SGA Student Fund Calculator

Variable	Applicable?	% Each Variable Factors
Club officer	yes	0.3
In Club related to Conference/Event	no	0.15
Presenting Research	yes	0.5
Speaking	yes	0.5
Good presentation	yes	0.1
MUST attend	yes	0.5
Applying for Natl. position	yes	0.3
Club fundraised	no	0.1
Third/Fourth Year	yes	-0.15
Is there any reason at all	yes	0.35
^ should always be "yes"		

1. All **green cells** must have an entry in order to calculate the pay out for requested funds.
2. Please ensure that the **blue cell** has the student's requested amount entered into the cell.
3. The **yellow cells** show the minimum and maximum amount the student may be awarded.
4. Do NOT change cells in **gray** without approval from SGA board.

How much the student requests
785

Pay Out Range	
Minimum Pay Out	Maximum Pay Out
\$549.50	\$785.00



DCOM STUDENT  
REQUEST FOR TRAVEL APPROVAL

DATE: 2/4/18

STUDENT NAME: Philip Stephens

EVENT: 2018 American Institute of Ultrasound in Medicine Annual Conference

SPONSORING CLUB: Ultrasound Interest Group (USIG)

DATES OF TRAVEL: 5/24/18-5/27/18

LOCATION OF TRAVEL: New York City, New York

PURPOSE OF PROPOSED TRAVEL: AIUM is the national parent organization for ultrasound student interest groups (USIGs) at medical schools throughout the country.

As a newly formed group, we intend on representing our club and learning from and networking with students/faculty from more established chapters. We aim to learn how best to run efficient ultrasound learning sessions by attending workshops from leaders in the field and also gain exposure to SonoSlam, the national medical student ultrasound competition that occurs in conjunction with the annual convention. DCOM USIG hopes to send teams to SonoSlam next year.

PROJECTED COST OF PROPOSED TRAVEL:

Auto mileage/Cost: \_\_\_\_\_

Personal: \_\_\_\_\_

University: \_\_\_\_\_

Airfare: \$236

Meals: \$60/day \*3 = \$180

Taxi/Ground Trans.: \$50

Conference fees: \$275

Lodging:

- \$379\*3/double occupancy - Hilton Midtown (Conference Host) = \$568.50/person
- \$260.88/person total for 3 nights - Chelsea Inter. Hostel

Other specify: Training Sessions/Workshop- \$65\*3=\$195

TOTAL PROJECTED COST: \$1196.88 (Hostel) or \$1504.50 (Conference Hotel)



## DCOM STUDENT REQUEST FOR TRAVEL APPROVAL

DATE: 2/4/18

STUDENT NAME: Richard Kim

EVENT: 2018 American Institute of Ultrasound in Medicine Annual Conference

SPONSORING CLUB: Ultrasound Interest Group (USIG)

DATES OF TRAVEL: 5/24/18-5/27/18

LOCATION OF TRAVEL: New York City, New York

PURPOSE OF PROPOSED TRAVEL: AIUM is the national parent organization for ultrasound student interest groups (USIGs) at medical schools throughout the country.

As a newly formed group, we intend on representing our club and learning from and networking with students/faculty from more established chapters. We aim to learn how best to run efficient ultrasound learning sessions by attending workshops from leaders in the field and also gain exposure to SonoSlam, the national medical student ultrasound competition that occurs in conjunction with the annual convention. DCOM USIG hopes to send teams to SonoSlam next year.

### PROJECTED COST OF PROPOSED TRAVEL:

Auto mileage/Cost: \_\_\_\_\_

Personal: \_\_\_\_\_

University: \_\_\_\_\_

Airfare: \$236

Meals: \$60/day \*3 = \$180

Taxi/Ground Trans.: \$50

Conference fees: \$275

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Other specify: Training Sessions/Workshop- \$65\*3=\$195

**TOTAL PROJECTED COST:** \$1196.88 (Hostel) or \$1504.50 (Conference Hotel)

Variable	Applicable?	% Each Variable Factors
Club officer	yes	0.3
In Club related to Conference/Event	yes	0.15
Presenting Research	no	0.5
Speaking	no	0.5
Good presentation	yes	0.1
MUST attend	no	0.5
Applying for Natl. position	yes	0.3
Club fundraised	no	0.1
Third/Fourth Year	no	-0.15
Is there any reason at all	yes	0.35
^ should always be "yes"		

1. Funds are allocated to the student's request for travel.
2. Please ensure that the **blue cell** has the student's requested amount entered into the cell.
3. The **yellow cells** show the minimum and maximum amount the student may be awarded.
4. Do NOT change cells in **gray** without approval from SGA board.

How much the student requests
1504.5

Pay Out Range	
Minimum Pay Out	Maximum Pay Out
\$1,053.15	\$1,504.50