
LINCOLN MEMORIAL
DEBUSK COLLEGE OF



UNIVERSITY -
OSTEOPATHIC

M E D I C I N E

S T U D E N T G O V E R N M E N T A S S O C I A T I O N

F U L L M E E T I N G A G E N D A

November 14th , 2017

5:00 p.m.

Voting Members: Sadaf Fakhra, Dax Spencer, Evan Gleaves, Brittany Fisher, Austin Zearley, Constance Howard, Austin Richardson, Megan Miller, Armine Aghabekian, Matt Hardin, Ashley Hamati, Leena Phillip, Skyler Hill-Norby

Non-voting Members: Sarah Day, Caleb Arnold, Sally Adams, Andrew Woods, Leslie Uche, Falguni Patel, Richard Kim, Gabriella Verde

Ex-Officio Members:

Those Absent: Evan Gleaves, Leena Phillip, Leslie Uche, Falguni Patel, Gabriella Verde

Other Representatives:

Call to Order

- At 5:00

2. Pledge of Allegiance

3. Review and Approval of 10.31.17 Meeting Minutes

Motion to approve: Sadaf Fakhra

Second: Dax Spencer

Approved: 11.15.17

4. Organization Proposal:

Alec Donohue: SAMOPS to the Military Specialty Night. November 27th – 29th Bethesda, MD
[Pages 5-7]

- Presenting on behalf of himself, and Rebecca Ackley

Proposal: They wish to attend the conference on behalf of SAMOPS in hopes of learning more about the NRMP (military) match and how HSP candidates are processed and learn branch specific information about the match. They will then bring what they learned back to DCOM to share with the rest of the officers at the school. There are no conference fees. They are sending only two people to the conference. Representing Airforce and Army. They will also be gathering information for Navy. They would like to network to get someone to come to the school. They are hoping that this will bring some representatives to Residency day for the military match.

There are 8 first years that are looking to go into the military match. The club president claims that this conference is going to be extremely beneficial for people going into the military match. Alec has five years of prior service experience and holds a leadership position within SAMOPS.

Alec Donohue:

Motion: Sadaf motions to award Alec \$775.70. Reimbursement will be paid in full to Alec who will then be responsible for distributing between Rebecca and himself.

Second: Ashley Hamati

Andrew Woods: AOCPMR Musculoskeletal Ultrasound Conference January 17th-21st, Breckenridge, CO [Pages 8-9]

- Presenting on behalf of himself and Grant Allbritten.

Proposal: Participating in this activity provides a certification exam at the end of the conference which will certify both Andrew and Grant in US so that they will be able to help teach students at LMU. This opportunity may not be available next year. Going to this conference also allows them to be in the position to apply for national positions.

They are not going on behalf of the PMNR club but it is an event related to the specialty they are interested in. This is something that they are wanting to do to help DCOM be able to teach ultra sound to the students. We currently have 5 ultra sound machines and only 3 students who are proficient at using the machines. They would like to be able to come back and hold ultrasound workshops.

In order to save \$500 in conference fees, they have agreed to be “live models” for the ultrasound labs. They have also chosen a hotel that is cheaper than the one discounted for the conference, saving another \$500.

Andrew Wood: This is no the scope of SGA, we are going to contact Dr. Leo and ask his advice on where to go for funds. Table for now.

Cole Carter: Tennessee Association of Assistive Technology Conference November 30TH -31st, Nashville, TN [Pages 10-11]

- Presenting on behalf of himself, Richard Kim, and Neil Fischer

Proposal: They will be giving a key note presentation at this conference. This presentation is over their ongoing research at DCOM involving 3D printed prosthetic hands to improve the quality of life of Appalachian children with hand deformities. This presentation would give exposure for the project and DCOM. They have asked for funding through the Pediatrics’ Club but they declined. He is hoping that this conference will help to increase his sample size. The reason why they want to go to this conference is because they want to start a student organization at DCOM for 3D printing prosthetics. Contacts from this conference would help them to make contacts to help get the word out about what they are doing. This will help them to get more children who need the prosthesis and can participate. Once they get more demand for the hands, they will be able to justify bringing more students onto the project. They are connected to a non-profit organization called e-nable. The research fellowship grant does not take effect until January. He will be presenting his protocol and the application of 3D printing.

Cole Carter:

Motion: Sadaf motions to award Cole \$707.50. Reimbursement will be paid in

full to Cole who will then be responsible for dispersing it accordingly to Richard and Neil.

Second: Austin Zearly

5. SGA Officer Reports

1. Sarah Day

1. Special Funding

1. Dr. Leo suggests that we create a separate account that is separate from the larger SGA account. This way SGA will have a smaller account meant to fund non-student events such as charity or community projects like the soup kitchen or wine night.
2. This needs to be something that Evan takes a look at to decide what percentage of the SGA money should be put into this fund. Numbers from the past years would need to be addressed in this process.

2. Soup kitchen

1. No blue grass music because the band is no longer available. The event will now be inside rather than outside. This is Friday Dec. 1st. SGA will be there to set up and serve food. This can be 6-8pm at Mary Mars Gym. Students can bring good in return for touch hours.
2. SOMA will be prepping for their food pantry event the next day so this will be separate. They are also making a flyer for both events to go out to the community. Sally will be sending advertisement to the churches and in the newspaper as well as the electric sign board.

3. Float Update

1. Abraham Lincoln costume is available
2. The trailer that we were going to use is no longer available.
 1. Leena and Megan will post on face book to ask about a trailer that we can borrow.

4. Ross/Knoxville campus

1. Jim Dolbow would like to do a welcome event for the Ross students going through DCOM strong.
2. If this still goes through

5. Order a flag

1. We will be ordering a flag

6. Constitution updates

1. Sarah will be going over the constitution over the break.

2. Sadaf Fakhra

1. Touch website

1. Coming back up for a few hours to see if the TOUCH coordinators can use it without it falling apart.
2. Will most likely be back for students before Christmas break

3. Dax Spencer

1. Round Table

1. No one came

4. Brittany Fisher

1. Turning point

2. Pen

1. Brittany will email IT

5. Evan Gleaves

6. Armine Aghabekian

1. Diversity Committee

1. 4 people (2 first year and 2 second year)

2. Healthcare for Individuals with Disabilities

1. Dec. 7th @ 6pm

2. What should you be aware of and how to do an exam on them. Dr. Whiting will be bringing in patients with disabilities.

3. Food at the event at 5:30 with a sign-up sheet.

3. Health Insurance

1. Worried of how their status at the school will change if they are not able to afford insurance.

2. Students would like to have a info session about resources for health insurance.

1. Austin Z believes that this will be unattainable to do for anyone next year.

2. He will be talking to Dr. Leo about this

3. Some people have said that you can call in person to Medicaid to get insurance if you live in Kentucky.

7. Austin Zearly

8. Constance Howard

9. Megan Miller

10. Austin Richardson

11. Matt Hardin

12. Ashley Hamati

1. Gala Updates

1. Last week they sold over 75 tickets

1. Sales are mostly first years

2. January 6th the tickets will bump up to \$20

3. Dr. Leo will be looking at the schedule to see if there is anything he can do to make the day of Gala less busy.

4. They are planning on making a promo video for Gala.

2. Community Wellness: Site Leaders

1. She is looking for some ideas for gathering people to come to Community wellness.

1. Video the kids and show the class

2. Facebook messages

13. Leena Phillip

1. Official Letterhead

1. No letterhead

14. Skyler Hill-Norby

15. Andrew Woods

16. Leslie Uche

17. Falguni Patel

18. Richard Kim

19. Gabriella Verde

20. Caleb Arnold
21. Sally Adams

Adjourn at: 6:47

Alec Donohue - SAMOPS:

To whom it may concern,

The following is intended to provide insight as to the necessity of obtaining funding to send HPSP Candidates to the Military Medical Specialty Night on November 28th, 2017. This event is hosted by USUHS in Bethesda, MD in order to provide information regarding the Military Match Process, as well as how to audition at various active duty posts.

Lincoln Memorial University has done a wonderful job of providing knowledge about the match and audition process for those entering NRMP match, however there is an overwhelming lack of information regarding the process for HPSP candidates from all branches. The Student Association of Military Osteopathic Physicians and Surgeons is requesting SGA funding to support efforts in assisting 1-3 individuals to attend this conference. Ideally, one Officer from each branch (Army, Air Force, and Navy) would be able to attend this conference. Each branch of service has slight variations to their match and audition process. In order to best obtain the branch specific information, and effectively disseminate it to other officers once back at the school, it is quintessential to send individuals.

The conference itself is free of charge to those attending, however transportation costs and lodging are not covered. The event will begin at 1730 on November 28th, and conclude at roughly 2100. The address of the event is 8901 Wisconsin Ave, Bethesda, MD 20889.

After looking at costs of travel, rental car seems to be the preferred modality of travel granted 2 or 3 individuals attend. Utilizing USAA Car Rental Services, the cost of Rental from 1500 Nov. 27th – 1100 Nov. 29th, would be 88.78 with unlimited mileage. By utilizing rental car, this mitigates the cost which the IRS would grant for mileage on an individuals car used for work, charity, or other public good ($\$0.54 \times 491.1 \text{ miles} \times 2(\text{Round Trip}) = \530.39). Gas, however, is still an additional expense in which we are requesting reimbursement. The current rate for gas/mile reimbursed is \$0.42 per mile, the rate approved on the travel expense report this training. This total cost amounts to \$412.52 ($\$0.42 \times 491.1 \text{ miles} \times 2(\text{Round Trip})$). If this number seems too pre-calculated, reimbursement based on gas receipt would be welcomed as well.

As for lodging, only one night will be required (Nov. 27th) as we will be driving back to Harrogate following the conference. Per the LOI for the event (see enclosures), American Inn Bethesda, DoubleTree Bethesda, or Hilton Garden Inn Bethesda offer military rates. The rates are as follows for the intended dates respectively: \$126.65, \$124.00, \$187.00. The aforementioned prices are without taxes, or potential associated parking fees. Typical per diem as outlined by DOD regulations stipulate a maximum of \$93 per night. If requesting full amount, this would amount to \$279 for three people. Even the most expensive room at \$187.00 would be over \$100 less to house three individuals in attending this conference. Furthermore, the cost to lodge 2 people does not decrease the overall cost of the stay per night.

Dinner will be included with the conference, so we will not be requesting a full per diem reimbursement. However, due to our arrival one day prior to the conference, it is reasonable to request reimbursement toward meal expense per diem as outlined by current GSA standards. The current proportional rate per person is \$30 covering both lunch and breakfast. This would amount to a cost of \$60-90 depending on if 2 or 3 people attended the conference.

**DCOM STUDENT
REQUEST FOR TRAVEL
APPROVAL**

DATE: __11/13/2017__

STUDENT NAME: __2LT Alec Keene Donohue

EVENT: __Military Specialty Night__

SPONSORING CLUB: __SAMOPS__

DATES OF TRAVEL: __11/27/2017-11/29/2017__

LOCATION OF TRAVEL: __8901 Wisconsin Ave, Bethesda, MD 20889. USUHS Campus__

PURPOSE OF PROPOSED TRAVEL: __The purpose of this travel is to learn more about the Military Match program, as there has been a significant lack of information provided by LMU-DCOM regarding this process. The goal is to have a service member entering Active Duty from both the Air Force and Army attend the conference to learn more about the audition and match process. This will allow us to provide information to the other members of SAMOPS about this process. Furthermore, we are hoping to network with the individuals at USUHS in order to potentially find a speaker who can come to DCOM and speak on behalf of the military match. Hospital day is appreciated, but simply events like Hospital Day leave those individuals entering the Active Service without connections or any understanding of how to match. It is quintessential for members of SAMOPS to attend this event.

PROJECTED COST OF PROPOSED TRAVEL:

Auto mileage/Cost: 491.1 miles each way (total \$412.52) Meals: __\$60__
Personal: __\$0__ Taxi/Ground Trans.: __Rental Car: 88.78__
University: __\$0__ Conference fees: __\$0__
Airfare: __\$0__ Lodging: __\$300 (2 rooms)



DCOM STUDENT REQUEST FOR TRAVEL APPROVAL

DATE: _____ 13 Nov 2017 _____

STUDENT NAME: _____ 2LT Rebecca Ackley _____

EVENT: _____ HPSP Military Match/Residency Event _____

SPONSORING CLUB: _____ SAMOPS – _____

DATES OF TRAVEL: _____ 27 Nov 2017 – 29 Nov 2017 _____

LOCATION OF TRAVEL: _____ Uniformed Services University of Health Sciences, Bethesda, Maryland _____

PURPOSE OF PROPOSED TRAVEL: _____ This is a tremendous opportunity to for a cohort of HPSP students to represent DCOM at this military match/residency conference where directors from military residencies nation-wide will be receiving students. Essentially, this is the military equivalent of DCOM's Hospital Day but for residency positions.

PROJECTED COST OF PROPOSED TRAVEL:

Auto mileage/Cost: _____

Personal: _____

University: _____

Airfare: _____

Meals: _____

Taxi/Ground Trans.: _____

Conference fees: _____

Lodging: _____

Other specify: _____

TOTAL PROJECTED COST: Please see Lt Alec Donohue's projected cost for the two of us attending the event.

Requested By

13 Nov 2017
Date

SGA Treasurer

Date

Dean of Students

Date



Military Medical Specialty Night

When: Tuesday 28 November 2017

Time: 1730 – 2100

Location: Uniformed Services University of the Health Sciences

Cafeteria, Building B

4301 Jones Bridge Road

Bethesda, MD 20814

Come and meet Residency Program Directors and Specialty Leaders from all the services and learn about future training opportunities and locations for Military Medical Students.

This is a great way to learn more about internships and residency opportunities available to Military Medical Students and to meet Leaders of Military Medicine. Residency directors from military hospitals across the country will there to answer your questions about residencies, locations and specialties!

Open to All students and faculty, including USUHS, HPSP and HSCP

Sponsored by AOA Gamma Chapter, USUHS



Price

[DETAILS](#)



VEHICLE

Full Size
Unlimited Mileage

\$ 81.68
Included

EXTRAS

9 Additional Drivers

Included

TAXES & FEES

[LEARN MORE](#)

Vlc Recovery Fee
Ky U-Drive-It Tax (6.0%)

\$ 2.20
\$ 4.90



CUSTOM RATE

ESTIMATED TOTAL

\$88⁷⁸



**DCOM STUDENT
REQUEST FOR TRAVEL APPROVAL**

DATE: 11-9-17
STUDENT NAME: Woods, Andrew
EVENT: AOGPM+R Musculoskeletal Ultrasound Conference
DATES OF TRAVEL: 1/17/18 - 1/21/18
LOCATION OF TRAVEL: Breckenridge, CO
PURPOSE OF PROPOSED TRAVEL: to gain knowledge + proficiency with US
of the hip with the intention of holding a clinic at DCOM to spread
that knowledge to class; course provides certification at end

PROJECTED COST OF PROPOSED TRAVEL:

Auto mileage/Cost: _____	Meals: _____
Personal: _____	Taxi/Ground Trans.: _____
University: _____	Conference fees: <u>\$495</u>
Airfare: <u>See below</u>	Lodging: _____

Other specify: Airfare + Hotel + Car Rental = \$1,138.71

TOTAL PROJECTED COST: \$1633.71

Potential Reimbursements:

Club: _____
SGA: _____
Student Services: _____

TOTAL POTENTIAL REIMBURSEMENT: _____

Requested By	_____	Date	_____
SGA Treasurer	_____	Date	_____
Dean of Students	_____	Date	_____

**DCOM STUDENT
REQUEST FOR TRAVEL APPROVAL**

DATE: 11/9/17

STUDENT NAME: Grant Allbritten

EVENT: Musculoskeletal Ultrasound Course AOCPMR

DATES OF TRAVEL: 1/17/18 - 1/21/18

LOCATION OF TRAVEL: Breckenridge, CO

PURPOSE OF PROPOSED TRAVEL: To gain knowledge + proficiency with

US of the hip with the intention of holding a clinic @ DCOM to
spread that knowledge to class; course provides certification at the end.

PROJECTED COST OF PROPOSED TRAVEL:

Auto mileage/Cost: _____

Personal: _____

University: _____

Airfare: _____

Meals: _____

Taxi/Ground Trans.: _____

Conference fees: \$495

Lodging: _____

Other specify: Air + Hotel + Car = \$1,138.71

TOTAL PROJECTED COST: \$1633.71

Potential Reimbursements:

Club: _____

SGA: _____

Student Services: _____

TOTAL POTENTIAL REIMBURSEMENT: _____

Requested By ✓ Date _____

SGA Treasurer ✓ Date _____

Dean of Students _____ Date _____

Cole Carter: Tennessee Association of Assistive Technology Conference



DCOM STUDENT REQUEST FOR TRAVEL APPROVAL

DATE: ____11/13/17____

STUDENT NAME: ____Cole Carter, Richard Kim, Neil Fischer____

EVENT: __Tennessee Association of Assistive Technology Conference____

DATES OF TRAVEL: ____11/30/17 – 11/31/17____

LOCATION OF TRAVEL: ____Nashville, TN____

PURPOSE OF PROPOSED TRAVEL: ____Myself and two colleagues, Neal Fischer and Richard Kim, are giving an hour long key note presentation titled "Possible Applications of 3D Printing in Assistive Technology" at the annual Tennessee Association of Assistive Technology Conference, on November 30, 2017 in Franklin, TN. This presentation directly coincides with our ongoing research project at LMU-DCOM. We are currently actively working on a project titled "Using 3D Printed Prosthetic Hands to Improve the Quality of Life of Appalachian Children with Hand Deformities." This project has gained IRB approval, and we have collected preliminary data and are currently working on fabricating 3D printed prostheses for two children who live in Loudon, TN. This presentation will be great exposure for the project and DCOM as a whole and will allow for meaningful networking with occupational therapists and special education teachers throughout the Appalachian region. We hope to build exposure for our unique project and identify more children that may benefit from a custom printed prosthesis. We will represent LMU-DCOM well, as our project directly embodies DCOM's mission of serving rural Appalachia. The presentation will also demonstrate how DCOM is using technology to both conduct research and help our community. I have asked the Pediatrics Club for funding of expenses related to the presentation. However, they declined because they have already committed to provide funding for currently used devices. We ask that DCOM SGA help with expenses related to the presentation. Thanks

will be given to LMU-DCOM Student Government Association in the *Acknowledgements* portion of the presentation. Thank you.

PROJECTED COST OF PROPOSED TRAVEL:

Auto mileage/Cost: \$267.50* Meals: \$270*
 Personal: _____ Taxi/Ground Trans.: _____
 University: _____ Conference fees: _____
 Airfare: _____ Lodging: \$170*

Other specify: _____

TOTAL PROJECTED COST: \$707.50

Cole Carter 11/13/17
 Requested By Date

 SGA Treasurer Date

 Dean of Students Date

*** Budget for Expenses Related to Attending TAAT Conference**

<u>Description</u>	<u>Subtotal</u>
Travel by personal vehicle: 53.5 cents per mile x 500 miles round trip	\$267.50
Hotel Room (Nashville, TN federal rate)	\$170.00
Food (2 dinners, 1 breakfast, 1 lunch x 3 students)	\$270.00
	Total Requested from DCOM SGA: \$707.50

Lodging, Meals and Auto Mileage Costs are according to gsa.gov per diem rates